



# Texas Department of Transportation

VEHICLE TITLES AND REGISTRATION DIVISION • AUSTIN, TEXAS 78779-0001 • (512) 465-7611

September 25, 2000

## Registration and Title Bulletin # 90-00

**To:** All County Tax Assessor-Collectors

**Subject:** Revised Forms

### PURPOSE

To provide information regarding revised forms to replace Form VTR-625, Application for Special Miscellaneous Category License Plates.

### DETAILS

Due to the recommendations of the Special Plates Review Team, the following individual forms have replaced the Form VTR-625:

- Form VTR-45 – Application for Soil Conservation license plate
- Form VTR-52F – Application for Fertilizer Truck license plate
- Form VTR-56 – Application for Parade license plate
- Form VTR-67 – Application for Permit license plate
- Form VTR-76 – Application for Disaster Relief license plate
- Form VTR-77 – Application for Water Well/Construction Machinery license plate
- Form VTR-209 – Application for Log Loader license plate
- Form VTR-311 – Application for Volunteer Firefighter license plates
- Form VTR-815 – Application for Cotton Vehicle license plate

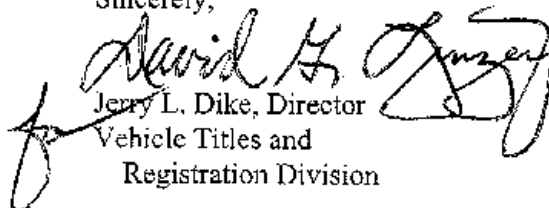
### NEW ACTION

We will continue to accept any Form VTR-625 that is submitted. However, we request that all new requests for any of the above mentioned plates be completed on the new forms as soon as you receive a supply. The new forms will be distributed as soon as they are printed, in approximately three weeks. Upon receipt of the new forms, please re-cycle any remaining old Forms VTR-625.

### VTR CONTACT PERSONS

If you have any questions concerning this bulletin, please contact your local TxDOT Vehicle Titles and Registration Division Regional Office or the Customer Help Desk at (512) 465-7611. Thank you.

Sincerely,

  
Jerry L. Dike, Director  
Vehicle Titles and  
Registration Division

Attachments



**AFFIDAVIT AND APPLICATION FOR THE  
REGISTRATION OF VEHICLES TRANSPORTING  
SOIL CONSERVATION MACHINERY OR  
EQUIPMENT**

**APPLICANT IS TO COMPLETE THIS INFORMATION**

Name of Owner \_\_\_\_\_ Daytime Phone (\_\_\_\_) \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Texas County of Residence \_\_\_\_\_

**DESCRIBE TRUCK OR TRUCK-TRACTOR**

Year of Vehicle \_\_\_\_\_ Make \_\_\_\_\_ Motor or Vehicle Identification No. \_\_\_\_\_  
Type of Truck (Pickup, Van, Stake, Etc.) \_\_\_\_\_ Title/Document Number \_\_\_\_\_  
Weight Empty \_\_\_\_\_ Carrying Capacity \_\_\_\_\_ Gross Weight \_\_\_\_\_ Capacity in Tons \_\_\_\_\_

\*\*\*FOR DEPT USE ONLY\*\*\*

License  
Number \_\_\_\_\_

Approved  
By \_\_\_\_\_

**DESCRIBE TRAILER OR SEMITRAILER**

Year \_\_\_\_\_ Make \_\_\_\_\_ Vehicle Identification No. \_\_\_\_\_  
Type (Platform, Lowboy, Etc.) \_\_\_\_\_ Title/ Document Number \_\_\_\_\_  
Empty Weight \_\_\_\_\_ Carrying Capacity \_\_\_\_\_ Gross Weight \_\_\_\_\_

\*\*\*FOR DEPT USE ONLY\*\*\*

License  
Number \_\_\_\_\_

Approved  
By \_\_\_\_\_

**VEHICLE OWNER SHALL EXECUTE THIS AFFIDAVIT**

I, THE UNDERSIGNED OWNER OF THE VEHICLE OR VEHICLES DESCRIBED ON THIS APPLICATION, BEING DULY SWORN, DEPOSE AND UPON OATH STATE THAT THE SAID VEHICLE OR VEHICLES WILL BE USED EXCLUSIVELY IN THE TRANSPORTATION OF MY OWN SOIL CONSERVATION MACHINERY OR EQUIPMENT WHICH I USE IN CLEARING LAND, TERRACING, BUILDING FARM PONDS, LEVEES OR DITCHES

SIGNATURE OF OWNER \_\_\_\_\_

**\*\*NEW APPLICANTS\*\***

ARE REQUIRED TO SUBMIT THIS FORM TO: TEXAS DEPARTMENT OF TRANSPORTATION  
VEHICLE TITLES AND REGISTRATION DIVISION (SPB)  
AUSTIN, TX 78779-0001

**\*\*RENEWING PROCEDURE\*\***

APPLICANTS WISHING TO RENEW MAY DO SO BY FILLING OUT THIS FORM IN DUPLICATE AND PRESENTING IT AND THEIR PREVIOUS YEAR'S SOIL CONSERVATION LICENSE PLATE RECEIPT TO THE COUNTY TAX OFFICE. VALID PROOF OF FINANCIAL RESPONSIBILITY MUST BE PRESENTED TO THE COUNTY AT THE TIME OF REGISTRATION.

Questions regarding your application should be directed to the Special Plates Branch at (512) 374-5010, Option 5.



## APPLICATION FOR *FERTILIZER TRUCK* LICENSE PLATE

<b>TAX OFFICE USE ONLY</b>  Tax Collector _____ County _____ Date _____ Transaction Number _____	<b>VTR USE ONLY</b>
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<b>APPLICANT IS TO COMPLETE THIS INFORMATION</b>	
Name of Owner _____	Daytime Phone (____) _____
Mailing Address _____	
City _____	State _____ Zip Code _____
Texas County of Residence _____	

Year _____	Make _____	Model _____	Body Style _____	Vehicle Identification Number _____
Current License Number _____ State Issued _____ Carrying Cap. Tons _____ Empty Weight _____				

<p><b>The above-described vehicle will be operated exclusively to transport fertilizer to the field and spread it.</b></p> <p><b>Submit this application, proper evidence of ownership, a copy of current proof of financial responsibility such as liability insurance card, policy, etc., and \$75.00 fee to your COUNTY TAX OFFICE. The plate is issued from April 1<sup>st</sup> through March 31<sup>st</sup> of the succeeding years. The \$75.00 fee shall be prorated on a monthly basis with fees collected as of the date of application for the balance of the registration period.</b></p> <p><b>Note: TO TAX COLLECTOR – This form is required to be submitted to you before a Fertilizer Truck Plate may be initially issued or transferred to the applicant for the above described vehicle. If title has <u>not</u> been issued in the name of the owner, this form must be prepared in <u>duplicate</u> – one copy for your office and one copy to be attached to Application for Certificate of Title.</b></p>
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**APPLICATION FOR A *PARADE*  
LICENSE PLATE**

**APPLICANT IS TO COMPLETE THIS INFORMATION**

Name of Owner \_\_\_\_\_ Daytime Phone (\_\_\_\_) \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Texas County of Residence \_\_\_\_\_

Year \_\_\_\_\_ Make \_\_\_\_\_ Body Style \_\_\_\_\_ Vehicle Identification Number \_\_\_\_\_

Current License Number \_\_\_\_\_ Title/Document Number \_\_\_\_\_

Assigned Parade License Number \_\_\_\_\_

**NO FEE REQUIRED**

**ATTACH CURRENT PHOTOGRAPH BELOW**

A parade vehicle is a motor vehicle that is owned by a nonprofit service organization and is designed, constructed and used primarily for parade purposes. If such vehicle ceases to be the property of the nonprofit service organization, the license plate and registration receipt must be returned to the Texas Department of Transportation, Vehicles Titles and Registration Division, Austin, Texas 78779-0001.

This application form must be completed and mailed to: **TEXAS DEPARTMENT OF TRANSPORTATION  
VEHICLE TITLES AND REGISTRATION DIVISION (SPB)  
AUSTIN, TX 78779-0001**

Questions regarding your application should be directed to the Special Plates Branch at (512) 374-5010, Option 5.



VTR-67  
(Rev. 08/2000)  
DIT #158460

**AFFIDAVIT AND APPLICATION FOR A  
PERMIT LICENSE PLATE FOR  
OIL WELL/MOBILE CRANE**

\*\*\*\*FOR DEPT USE ONLY\*\*\*\*

License  
Number \_\_\_\_\_  
Approved  
By \_\_\_\_\_

**APPLICANT IS TO COMPLETE THIS INFORMATION**

Name of Owner \_\_\_\_\_ Daytime Phone (\_\_\_\_) \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Texas County of Residence \_\_\_\_\_

Year of Vehicle \_\_\_\_\_ Make \_\_\_\_\_ Body Style \_\_\_\_\_ Vehicle Identification Number \_\_\_\_\_

**\*\*\*ATTACH PHOTOGRAPH ON REVERSE SIDE OF THIS FORM\*\*\***

**OWNER MUST GIVE COMPLETE DESCRIPTION OF VEHICLE AND USE:**

This application for a Permit License Plate applies only to those vehicles as defined below:

- (1) Vehicles used solely for servicing, cleaning out, and/or drilling oil wells, and consisting in general of a mast, an engine for power, a draw works, and a chassis permanently constructed or assembled for such purpose or purposes.
- (2) Mobile Cranes which are unladen, self-propelled vehicles constructed as a machine and used solely to raise, shift, or lower heavy weights by means of projecting, swinging mast with an engine for power on a chassis permanently constructed or assembled for such purpose.

For each vehicle licensed with a Permit License Plate, the owner must also secure from the Central Permit Office a "Time Permit" as authorized under Transportation Code 623.142.

I, the undersigned owner of the above-described vehicle, being duly sworn, depose and upon oath state that this vehicle is a piece of fixed load mobile machinery, equipment, or mobile crane used for the purpose as stated above.

Signature of Owner: \_\_\_\_\_

Submit this application to: Texas Department of Transportation  
Vehicles Titles and Registration Division (SPB)  
Austin, Tx 78779-0001

Once approved by the Texas Department of Transportation, this application must be submitted to your local County Tax Assessor-Collector in order to purchase the requested plate. Submit \$5.30 license plate fee to the County Tax Collector.

Questions regarding your application should be directed to the Special Plates Branch at (512) 374-5010, Option 5.

(OVER)



\*\*\*FOR DEPT USE ONLY\*\*\*

License  
Number \_\_\_\_\_  
Approved  
By \_\_\_\_\_

## APPLICATION FOR THE REGISTRATION OF A DISASTER RELIEF VEHICLE

### OWNED BY NON-PROFIT DISASTER RELIEF ORGANIZATIONS

Name of Owner \_\_\_\_\_ Daytime Phone (\_\_\_\_) \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Texas County of Residence \_\_\_\_\_

Year \_\_\_\_\_ Make \_\_\_\_\_ Body Style \_\_\_\_\_ Vehicle Identification Number \_\_\_\_\_  
Current License Number \_\_\_\_\_ Year of Expiration \_\_\_\_\_

Before me this day personally appeared the applicant(s) whose signature(s) appear below who by me being duly sworn upon oath says that the statements set forth in this application are true and correct and that the vehicle described above is the property of the above named owner and is used exclusively by same and solely for emergencies in disaster relief work.

If said vehicle described is used for any purpose other than emergency usage, the law requires that the license plate and registration receipt be returned to the Vehicle Titles and Registration Division, Texas Department of Transportation, Austin, Texas 78779, for cancellation; and such vehicle shall not be exempted from the regular registration fees at any future time.

\_\_\_\_\_  
Name of Owner

\_\_\_\_\_  
Signature of Authorized Agent

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
County \_\_\_\_\_ Texas.

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### SHERIFF'S AFFIDAVIT

County \_\_\_\_\_

Before me personally appeared the Sheriff of the above named county who by me being duly sworn upon oath says that insofar as it is within my knowledge to state, the said vehicle has not been used for any purpose except emergency disaster relief usage.

\_\_\_\_\_  
Signature of Sheriff

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
County \_\_\_\_\_ Texas.

(OVER)

**ALL INFORMATION CALLED FOR ON THIS FORM MUST BE GIVEN BEFORE PLATES CAN BE ISSUED.**

1. Does vehicle have displayed on each front door the name of the organization \_\_\_\_\_ yes or \_\_\_\_\_ no. (If the answer is NO, this vehicle cannot be licensed)
2. List emergency equipment carried on vehicle.

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This application form must be completed and mailed to:

TEXAS DEPARTMENT OF TRANSPORTATION  
VEHICLE TITLES AND REGISTRATION DIVISION (SPB)  
AUSTIN, TX 78779-0001

If the application is approved by this Department, the plate and receipt will be mailed to the County Tax Assessor-Collector wherein the owner resides.

**FEE OF \$5.30 TO BE PAID AT THE COUNTY**

Questions regarding your application should be directed to the Special Plates Branch at (512) 374-5010, Option 5.

## APPLICATION FOR THE REGISTRATION OF WATER WELL DRILLING OR CONSTRUCTION MACHINERY

\*\*\*FOR DEPT USE ONLY\*\*\*

License  
Number \_\_\_\_\_

Approved  
By \_\_\_\_\_

### APPLICANT IS TO COMPLETE THIS INFORMATION

Name of Owner \_\_\_\_\_ Daytime Phone (\_\_\_\_) \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Texas County of Residence \_\_\_\_\_

Year of Vehicle \_\_\_\_\_ Make \_\_\_\_\_ Body Style \_\_\_\_\_ Vehicle Identification Number \_\_\_\_\_

\*\*\*ATTACH CURRENT PHOTOGRAPH ON REVERSE SIDE OF THIS FORM\*\*\*

### OWNER MUST GIVE COMPLETE DESCRIPTION OF VEHICLE AND USE:

CHECK ONE:    ☐ Water Well Machinery                      ☐ Construction Machinery

**Construction Machinery Criteria** — Construction machinery must meet the following criteria in order to qualify for the \$5.30 machinery license plates: it must be an unconventional machine, such as those built from the ground up, designed and fabricated to perform a job relating to that type of construction. It is a vehicle that is not designed or used to tow or transport property or persons, other than those persons who may be required to operate such machinery in the function of its design and purpose. Machinery vehicles are vehicles, which are actually designed for special construction purposes.

**Machinery** — Conventional vehicles with cranes, draglines, or other similar machinery mounted thereon, must be registered with regular registration.

**Water Well Drilling Vehicles** — Every truck or trailer, whether conventional or unconventional, which has mounted thereon machinery used exclusively for drilling water wells may qualify for a \$5.30 machinery license plate.

**Water Well Drilling Equipment** — Prior to the approval of a machinery license plate for any piece of mechanically qualified water well drilling equipment, the owner must first present proof of a current license from the Texas Natural Resource Conservation Commission.

I, the owner of the vehicle described above, state that this vehicle is machinery used solely for the purpose of drilling water wells or construction machinery (not designed for the transportation of persons or property on the public highways). I further state that this vehicle will be operated and equipped in conformity with all provisions of the law; and if not so operated and equipped, I understand that this vehicle will be subject to regular registration and penalties as prescribed by law.

Signature of Owner: \_\_\_\_\_

Submit this application to the Texas Department of Transportation, Vehicles Titles and Registration Division Regional Office in your area or to the Vehicle Titles and Registration Headquarters, Austin, TX 78779-0001. Once approved by the Texas Department of Transportation, this application must be submitted to your local county tax assessor-collector in order to purchase the requested plate. Submit \$5.30 license plate fee to the county tax assessor.

(OVER)





## APPLICATION FOR LOG LOADER LICENSE PLATE

\*\*\*\*FOR DEPT USE ONLY\*\*\*\*

License Plate # \_\_\_\_\_

Mo./Yr. of Exp. - Date Issued \_\_\_\_\_

### APPLICANT IS TO COMPLETE THIS INFORMATION

Name of Owner \_\_\_\_\_ Daytime Phone (\_\_\_\_) \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Texas County of Residence \_\_\_\_\_

Year of Vehicle \_\_\_\_\_ Make \_\_\_\_\_ Body Style \_\_\_\_\_ Current Texas License Plate \_\_\_\_\_

Vehicle Identification Number \_\_\_\_\_

### IMPORTANT

- (1) PLEASE ATTACH A PHOTOGRAPH ON THE REVERSE SIDE OF THIS FORM. YOUR APPLICATION WILL NOT BE PROCESSED WITHOUT A PHOTOGRAPH.
- (2) A FEE OF \$62.80 MUST BE SUBMITTED WITH THIS APPLICATION.
- (3) ALL LICENSE PLATES WILL EXPIRE ON SEPTEMBER 30<sup>TH</sup> OF EACH YEAR. LICENSE PLATE FEE WILL NOT BE PRORATED.
- (4) FOR THIS TYPE OF REGISTRATION, APPLICANT'S ARE EXEMPT FROM TITLE IN APPLICANT'S NAME, VEHICLE SAFETY INSPECTION REQUIREMENTS, AND FINANCIAL RESPONSIBILITY REQUIREMENTS.

I, the undersigned owner of the above described vehicle, hereby certify that this vehicle is not used to haul logs and on which is mounted machinery used only for the purpose of loading logs on other vehicles. I understand that the vehicle may be operated or moved temporarily on public highways in daylight hours only.

Signature of \_\_\_\_\_  
Owner/Agent \_\_\_\_\_ Date \_\_\_\_\_

**THE MAILING OF CASH IS DISCOURAGED.** Please remit payment in the form of **CASHIER'S CHECK, MONEY ORDER, OR CHECK**, payable to the Texas Department of Transportation.

**FORWARD APPLICATION AND FEE TO:** TEXAS DEPARTMENT OF TRANSPORTATION  
VEHICLE TITLES AND REGISTRATION DIVISION (SPB)  
AUSTIN, TX 78779-0001

Questions regarding your application should be directed to the Special Plates Branch at (512) 374-5010, Option 4.

(OVER)



VTR-311  
(Rev. 08/2000)  
DHY# 158462

## APPLICATION FOR *VOLUNTEER* *FIREFIGHTER* LICENSE PLATES

\*\*\*\*FOR DEPT USE ONLY\*\*\*\*

License Plate # \_\_\_\_\_

Approved By: \_\_\_\_\_

### APPLICANT IS TO COMPLETE THIS INFORMATION

Name of Volunteer Fighter \_\_\_\_\_ Social Security Number \_\_\_\_\_  
Last First M.I.  
Mailing Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Texas County of Residence \_\_\_\_\_ Daytime Phone(\_\_\_\_) \_\_\_\_\_

I, the undersigned, state that I am a certified member of a volunteer fire department and that the Volunteer Firefighter License Plates for which I am making application will be issued to a passenger car or light commercial vehicle having a manufacturer's rated carrying capacity of one ton or less which will be operated for my own personal use.

Signature of  
Volunteer

Firefighter: \_\_\_\_\_ Date \_\_\_\_\_

### To Be Completed By An Official Of The Texas Volunteer Firefighters and Fire Marshals Certificate Board

According to the records of this office, the above named applicant volunteer firefighter has satisfactorily completed the required hours for Basic Volunteer Firefighter Certification.

Texas Volunteer Firefighters and Fire Marshals Certificate Board

By: \_\_\_\_\_

**NOTE:** An attached photocopy of a Volunteer Firefighters certificate of certification issued by the Texas Volunteer Firefighters and Fire Marshals Certification Board will be accepted in lieu of an official's signature.

**TITLE MUST BE IN APPLICANT'S NAME. VALID PROOF OF FINANCIAL RESPONSIBILITY MUST BE PRESENTED TO THE COUNTY AT THE TIME OF REGISTRATION.**

**\*\*\*Fee for Volunteer Firefighter license plates is \$4.00.\*\*\***

**THE MAILING OF CASH IS DISCOURAGED.** Please remit payment in the form of **CASHIER'S CHECK, MONEY ORDER, OR CHECK**, payable to the Texas Department of Transportation.

**FORWARD APPLICATION AND FEE TO: TEXAS DEPARTMENT OF TRANSPORTATION  
VEHICLE TITLES AND REGISTRATION DIVISION (SPB)  
AUSTIN, TX 78779-0001**

Questions regarding your application should be directed to the Special Plates Branch at (512) 374-5010, Option 5.

\*You are not required by law to disclose your social security number. However, primarily because of duplication of individuals' names, this information is requested for our records maintenance program to assist in identifying the true owner of a vehicle.



VTR-815  
(Rev. 08/2000)  
DHT #158464

\*\*\*FOR DEPT USE ONLY\*\*\*

License  
Number \_\_\_\_\_

Approved By \_\_\_\_\_

## APPLICATION FOR *COTTON* VEHICLE LICENSE PLATE

### TAX OFFICE USE ONLY

Tax Collector \_\_\_\_\_ County \_\_\_\_\_

Date \_\_\_\_\_ Transaction Number \_\_\_\_\_

### APPLICANT IS TO COMPLETE THIS INFORMATION

Name of Owner \_\_\_\_\_ Daytime Phone (\_\_\_\_) \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Texas County of Residence \_\_\_\_\_

Year \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_ Body Style \_\_\_\_\_ Vehicle Identification Number \_\_\_\_\_

Current License Number \_\_\_\_\_ Carrying Cap. Tons \_\_\_\_\_ Empty Weight \_\_\_\_\_

The above described vehicle is a single motor vehicle that may be operated on any highway provided its width does not exceed 120" and is used only to transport seed cotton modules, cotton, or equipment used in transporting or processing cotton. Submit the initial **\$8.00 fee** and this application to the Vehicles Titles and Registration Division, (SPB), Austin, Texas 78779-0001, any of the VTR Regional Offices, or the applicant's county of residence. Upon approval of your application, you will be instructed to purchase your Cotton Vehicle license plate at your local county tax office. The county tax office will collect the regular registration and applicable local fees. Valid proof of financial responsibility must be presented to the county at the time of registration. Renewal of this registration is subject to regular registration fees and not the \$8.00 fee.

**THE MAILING OF CASH IS DISCOURAGED.** Please remit payment in the form of **CASHIER'S CHECK, MONEY ORDER, OR CHECK**, payable to the Texas Department of Transportation.

Signature of Owner or Authorized Agent \_\_\_\_\_

Questions regarding your application should be directed to the Special Plates Branch at (512) 374-5010, Option 5.